Intimation of Tax Deducted at Source on Rewards

Date: _____

To (name, firm and town): _____

Member number: _____

PAN of the member: _____

Subject: Tax deducted at source on rewards and benefits.

Dear Sir or Madam,

Rewards and benefits given in the course of business may attract tax deducted at source under section 393 of the Income-tax Act, 2025.

The value given to you from our program in the year is shown below.

Tax year: _____

Date	Reward or benefit	Value (₹)	Tax (₹)

Total value: _____

Total tax: _____

Tax borne by (you or us): _____

Please send us your PAN if it is not shown above, as a higher rate can apply without it.

Please keep this letter for your accounts. Ask your own tax adviser how to show these amounts in your return.

For (your firm): _____

Name, designation and signature: _____